



RATES & RENTAL GUIDELINES

www.22thirty9.com
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RENTAL CHARGE - \$3,000*

Included In Price:

- 4-hour use of 3rd floor event space. (\$395 per each additional hour)
- Safety Personnel
- 1 Cloak Room Attendant
- 1 Audio Engineer
- Cleaning Charge
- 4-hour use of bar and barback (\$250 per hour, each additional hour)

* based on 75 person event (additional staffing charge may be required depending on type of event)

ADDITIONAL STAFF AVAILABLE*

Bar Back	\$10 / hr.
Wait Staff	\$10 / hr.
Additional Cloak Room Attendant	\$10 / hr.
Restroom Attendant	\$10 / hr.
Runner	\$10 / hr.
Party Planners / Coordinators	call for quote
Photographers	call for quote
Videographers	call for quote
DJ	call for quote
Live Entertainment	call for quote

* 4-hour minimum on all additional staff

BOOKING THE SPACE

- \$500 non-refundable deposit required to secure date
- 85% of balance due 21 days prior to event
- Events booked within 21 days of desired date require 85% down payment
- Remaining balance due on the day of the event prior to start

RENTAL GUIDELINES

- Guest list must be provided
- Evening events must conclude by 1:30 AM
- Outside caterers are welcome
- Outside DJs are welcome
- Outside entertainment is welcome